

**Oklevue Native American Church of SomaVeda
ONACS INC**



SOMAVEDA
COLLEGE OF NATURAL MEDICINE

**The SomaVeda College of Natural Medicine
S.C.N.M.**



**School Catalog
Edition 4: 2016**

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Oklevueha Native American Church of SomaVeda INC: SomaVeda College of Natural Medicine is a duly registered Religious/ Educational Corporation in the State of Florida. Oklevueha Native American Church of SomaVeda, Inc, DBA ONACS Inc., SCNM, Thai Yoga and Thai Massage Program hereinafter referred to as SomaVeda® Thai Yoga. Indigenous, traditional, Ayurveda, Native American, Natural Medicine Program, does not discriminate in admissions and employment on the basis of race, color, creed, religion, national origin, sex, or handicapping condition. This catalog is provided for informational purposes only, and does constitute an agreement between the student and SomaVeda® Program reserves the right to modify cost, curriculum or policies contained herein as required, with appropriate written notice to the student.

This Catalog is not considered complete without a current catalog supplement., Dr. Anthony B. James DNM(P), ND(T), MD(AM), DPHC(h.c.), DOM, PhD, RAC, SMOKH, Director of Education/ Principal

ONACS Inc/ SomaVeda College of Natural Medicine Programs

SCNM Program is under the direction and leadership of Anthony B. James DMNM(P), ND, MD(AM), DPHC(h.c.), DOM, PhD, MSc., RAC, SMOKH one of the Ayurveda, Traditional Naturopathy, Thai Yoga and Sacred Medicine industry's most respected professionals. Having over thirty five years experience in traditional Native American, oriental bodywork and western Naturopathic arts and sciences, Dr. James is not only a talented therapist, but widely respected as an innovative educator, and is the developer of the Somaveda Integrated Traditional Therapies® method of non-invasive traditionally based, holistic healing. Dr. James is currently Chairman, Director and Chief Instructor of The Oklevueha Native American Church of SomaVeda and the SomaVeda College of Natural Medicine: Thai Yoga Center.

The educational programs at SCNM are comprehensive in their approach to preparing individuals for various positions within the Pastoral, Ministerial, Counseling, Yoga therapeutic, Ayurvedic, Traditional Naturopathic, Traditional Oriental and holistic health provider therapy profession and ministry. Components of the program of study include such subjects as Indigenous and Traditional Native American, Traditional Western and Oriental styles of holistic health provider, holistic health provider principles and techniques, western and oriental anatomy, safety, indications and contraindications of Natural health provider and counselor, and the effects of holistic health provider on spirit, mind, emotional and body systems. Additional intensive course work includes Herbology, Homeopathy, Vibrational Medicine, Radionics, and Health Sciences and Physics.

Founded in 2011 (Original Certification program since 1983)



Accrediting/approval agencies which may be contacted for information:

**Florida State Department of Education
Board of Independent Colleges and Universities**

Oklevueha Native American Church of SomaVeda College of Natural Medicine operates under compliance, as a degree granting institution through exemption, by the Florida State Board of Independent Colleges and Universities under Section 1005.06 (1) (f), FLA Statutes. The state, like other states, does not require accreditation or theological accreditation for our religious education based programs.

Agency Approvals Continued:

United Nations Department of Economic and Social Affairs NGO Branch (DESA):
 Registered Indigenous Peoples Organization
 Association of Drugless Practitioners (AADP)
 American Ayurveda Professionals of North America (AAPNA),
 National Ayurvedic Medical Association (NAMA)
 National Certification Board for Therapeutic Massage and Bodywork (NCBTMB)
 Florida State Board of Massage CE Provider #: 50-15942
 And Many More! For a complete list see: <http://thaiyogacenter.com/certification-programs/accreditations-and-recognitions>

PHILOSOPHY AND OBJECTIVES

It is the philosophy of SCNM that the success of the school depends upon the success of its graduates in increasing their earning power and employability within a relatively short period of time by obtaining appropriate employment in the respective professional area. Toward fulfilling this philosophy, the overall objectives of the school are as follows: to provide the student with a basic background in the chosen professional discipline; to meet the needs of the respective profession by providing students having appropriate cognitive, affective and psychomotor skills necessary to seek, obtain, and maintain a position in that specialty to enable the student to make sound ethical and business decisions, and to evaluate subsequent courses of action.

LOCATION AND FACILITIES

THE SCNM is located in the Brooksville, Florida area, Classes in Brooksville, FL are held at our ONACS Sanctuary/ location, 5401 Saving Grace Ln, Brooksville, FL 34602. The school is easily accessible and located near airports, highway etc.

Other locations serve as remote hosts for our classes as well. These facilities and sponsor locations are found in virtually every state. A list of nationwide locations hosting courses outside of our ONACS/ SCNM facilities is always available 24 hours a day seven days a week on the world wide web: www.SomaVeda.Org and www.ThaiYogaCenter.Com. SCNM Program occupies approximately 3000 square feet of space, located on 5 acres of private sanctuary and botanical gardens, containing client reception area, library, front desk area, laboratory areas, classroom, dispensary, warehouse, student break areas, and administrative offices. On site Dorm, Housing, Camping, satellite kitchen and bathing facilities are located onsite. Laundry and shopping areas are conveniently located in adjacent areas.

Individuals desiring to make application for admissions are requiring wheelchair access should contact the Administrative Director.

OFFICE HOURS

SCNM maintains regular administrative hours Tuesday through Saturday from 11:00am. until 6:00pm. Individuals desiring further information on the training offered by the SCNM are urged to contact the school during regular office hours at (706) 358-8646, (706) 358-9705 for an appointment and personal tour of the facility .

INCLEMENT WEATHER

Should inclement weather conditions exist within the Metropolitan Tampa/ Sun Coast/ Brooksville area or other area where classes are to be held, SCNM will follow the closing of the City of Brooksville Public School System as announced through the local media.

HOLIDAYS

SCNM recognizes the following holidays; July 4th, Thanksgiving Day, Christmas Day, and New Year's Day Additional holidays may be announced at the discretion of the administration. Holiday and other school closings are not included in a student's total time contract time.

JOB PLACEMENT ASSISTANCE

The school makes every effort to attempt to assist its graduates in obtaining employment within the graduates respective professional area. While the school endeavors to assist its graduates in obtaining employment, no legitimate school of Seminary Ministry, Counseling, post-secondary education can guarantee job placement and employment after graduation.

The school frequently receives calls from area employers regarding job openings. As these calls are received, information is placed on the student bulletin board. All students are urged to periodically check the bulletin board for position. that may interest them.

PROGRAMS OF STUDY

SCNM currently offers four certificate and three college degree/ diploma programs of study. Each program is complete in itself.

SCNM Certificate Courses:

- 1) 200 Hour SomaVeda® Thai Yoga Practitioner Certificate (CTP1)
- 2) 450 Hour SomaVeda® Ayurvedic Wellness Counselor Certificate (CTP2- MAPI)
- 3) 650 Hour SomaVeda® Ayurveda Health Counselor Certificate (CTP3)(AWP, NAMA Approved)
- 2) 1028 Hour SomaVeda® Teacher Certification Certificate (TCP1)
- 4) 1008 Hour Ayurvedic Yoga Therapist Certificate (AYT, AAPNA Approved)

SCNM College Degree Programs:

- 1) Associate of Sacred Arts: Major- Traditional Natural Health (Ayurveda)
(<http://thaiyogacenter.com/aa-degree>)
- 2) Bachelor of Sacred Science: Major- Traditional Natural Medicine (Ayurveda, Naturopathy)
(<http://thaiyogacenter.com/bsc-degree>)
- 3) Bachelor of Applied Sacred Science: Major- Yoga Therapy
(<http://www.somaveda.org/bachelor-applied-science-yoga-therapy/>)
- 4) Bachelor of Applied Sacred Science: Major- Massage Therapy
(<http://www.somaveda.org/bachelor-applied-science-massage-therapy/>)
- 5) Doctor of Sacred Natural Medicine: Indigenous and Traditional Natural Medicine, Pastoral, Clerical and Ministerial Counseling (<http://thaiyogacenter.com/certification-programs/dnmnd-diploma-program>)

As a professional in an industry with annual sales revenues of over \$45 billion, career opportunities in the health/ Healing arts and sciences are numerous. Included are positions as therapist, counselors, public and private school educators, merchandising representatives, managers or owners of Therapeutic situations

SCNM PROGRAM OF STUDY

The professional Indigenous, traditional, Sacred, Holistic Health Provider may find employment in the office of health care practitioners, including chiropractors, physicians! sports medicine practitioners, and rehabilitations specialist) health clubs, and full service salons as well as private practice.

Programs of study units include the following:

Indigenous, Traditional, Natural Health Provider/ Counselor Theory and Technique

A comprehensive presentation of the general principles of modern indigenous, traditional and spiritually based Health Provider therapy; includes the history and basic principles of personal health care; body mechanics, draping procedures, aroma therapy; benefits and contraindications of both Western and Oriental bodywork styles of holistic health and non-invasive, non-surgical, non-drug, energetic, spiritual and nutritional based healing.. All programs include our unique emphasis on Native American and Ayurveda health practices.

Movement

Actual hands on learning experience of the HHP Sacred Medicine techniques of Eastern and Western styles of holistic Health Provider; efflurage, petrissage, friction, tapotement, joint movements are covered from the western prospective; pressure point techniques, meridians and lines of energy, methods of evaluation, Five Element Theory, Yin/Yang Theory, and specific remedies will be explored from the eastern prospective. The Institutes premier program of "Somaveda Integrated Traditional Therapies® Thai Yoga Therapy and Sacred Medicine of Hope™ Traditional Natural Medicine is the cornerstone of the curriculum.

Allied Sciences

A survey of various bodywork systems, from both the indigenous, traditional, Native, Oriental and eclectic Western styles. Includes cranial, sacral,, manual lymph drainage, deep tissue, and sports/athletic, and pregnancy/infant. Also, TMJ holistic Health Provider, hydrotherapy, and holistic Health Provider in the nursing home setting. Homeopathy, Herbology, Radionics and Vibrational Medicine. The student is encouraged to follow their introductory exposure with more extensive study in their areas of interest.

Professional Career Development

The theory and practice of ethical business principles for the professional Pastoral, Ministerial Traditional Holistic Health, Tribal Health Care Provider counselor and therapist. Personal appearance, personal and professional development, professional ethics, business management, practice planning, advertising, and record keeping will be covered.

START DATES AND ADMISSIONS

Students are admitted to the program of study at SCNM on a rolling basis for any one of the program start dates as published in the Catalog Supplement.

Individuals are urged to submit All application materials to the school at least two weeks before the scheduled start date for which they are interested.

To be considered for admissions to any of the SCNM programs the applicant must be a minimum of sixteen (16) years of age, and possess a minimum of a high school diploma or G.E.D., except as indicated below. The individual must also complete the school's Application for Admissions and Pre-enrollment Questionnaire, and have a favorable interview with school personnel. Two completed personal recommendation forms are required from health care professionals, clergy, or employers having a first hand knowledge of the individual's capabilities. The individual is also required to present a Health Clearance Form signed by a licensed health care practitioner. In addition, the applicant is also required to submit documentation of having received three professional holistic Health Providers prior to enrollment. These treatments must be from a graduate of an ONACS/ SCNM and or Thai Yoga Center program.

It is the responsibility of the individual to provide All materials to the program in timely manner. In lieu of a high school transcript indicating graduation, a photocopy of the student's high school diploma may be accepted.

Individuals not possessing a high school diploma or G.E.D. may be considered for admission if they are beyond the age of compulsory school attendance, are at least sixteen (16) years of age, and have completed the ninth grade or its equivalent. In addition, the individual must possess the ability to benefit from the training.

Proof of age, such as a birth certificate, driver's license, or other government issued I.D., must be provided to the school by all applicants.

TRANSFER STUDENTS

SCNM grant academic or tuition credit for work attempted at another institution provided it is in accordance with SomaVeda™ Institute guidelines concerning the National Transcript Program.

HOURS OF ATTENDANCE

Exact program hours are specified in the Course Catalog Supplement.

It is expected that in order for the student to receive proper clock and credit hour recognition for work attempted, the student must be sign&d in and at his/her respective work station by the times indicated above. SomaVeda™ Holistic Health Provider Program reserves the right to either send a late student home or allow that individual to participate in educational activities without receiving credit and/or clock hours. The decision of the administration shall be final.

ACADEMIC RECORDS

Upon enrollment at SCNM, an academic file is established for the student, and contains pertinent information including application for admissions transcripts,

Student Enrollment Agreement and Contract for Educational Services, record of grades and units of credits earned, and other significant educational information.

Information contained within the student's academic file is available only to those individuals having a direct educational interest in the student. In accordance with the provisions of the Family Education Rights and Privacy Act of 1974 [as amended], information contained within a student's academic file cannot be released to a third party without the express written consent of the student [parent/ guardian in the case of a minor student].

Exception to the above is information that is considered directory information, and includes the student's name, complete address or record, social security number, dates of attendance and program of study.

Any enrolled student may review his/her academic file in the office of the Administrative Director by appointment during regular office hours.

GRADES

The following grading scale is used for student evaluation on all work attempted during the classroom portion of each program;

95-100	Excellent
85-94	Above Average
80-84	Satisfactory
79 and Below	Unsatisfactory

Excellent Above Average Satisfactory Unsatisfactory

Should a student fail to have a grade of 80 or better on a unit examination, that examination must be retaken within one week's time. Upon re-examination, should the student not have a grade of 80 or better, it is necessary for that unit to be retaken.

Once a student reaches the laboratory portion of the program, any grade on a Theory evaluation of less than 80 is considered to be unsatisfactory. It is necessary that the student review the concepts being assessed and successfully complete a make-up evaluation within one week. The student may not be allowed to resume a normal laboratory schedule until the evaluation has been successfully completed.

When performing laboratory services, all work attempted on paying clients, another student, or mannequins shall be evaluated on the following scale;

5	Excellent
4	Good
3	Average
2	Below Average
1	Not Satisfactory

Each client and mannequin service is evaluated on the following criteria: Technical Ability; Artistic Ability; Sanitation/Safety; Final Result; People Skills; and Overall evaluation. Should the student not have an Overall evaluation average of 3 or better, no credit shall be given toward satisfying program of study credit requirements.

SATISFACTORY PROGRESS

In order to be considered a student in good standing with SCNM, the student must be in compliance with the Satisfactory Progress Policy of the school. It is the policy of SCNM that the Satisfactory Progress Policy of the Institution apply to all currently enrolled students equally. All enrolled students receive a copy of the Satisfactory Progress Policy on or before the first day of class. The Satisfactory Progress Policy Of SCNM is also available for review by interested parties in the office of Administrative Director.

The Satisfactory Progress Policy of SCNM measure satisfactory progress based on classroom grades' the total number of credit hours earned by the student, daily grades on practical laboratory services, theory grades, and the length of time required for program completion. For purposes of the Satisfactory Progress Policy of SCNM completion is defined as the length of time, based on scheduled hours of attendance, required to complete the course, allowing for no absences.

Students are reminded that although they may be maintaining satisfactory attendance progress based on the minimum acceptable levels of attendance, it is required that the courses be completed within the time frame specified in the Contract for Educational Services and Student Enrollment Agreement, or the student may be assessed an additional charge for hours of instruction needed beyond the date of contract expiration to complete the course

The student must complete the following minimum number of clock hours per month in order to be considered in compliance with the Satisfactory Progress Policy

Furthermore, in order to maintain Satisfactory Progress, a student must complete the following minimum number of credit hours per month;

Day 200 (Residential Modules Only)

All work attempted is evaluated according to the published grading scale of the school.

This grading scale is as follows for the classroom portion of the program

95-100	Excellent
85-94	Above Average
80-84	Average
79 and Below	Unsatisfactory

Should a student fail to have a grade of 80 or better on a weekly examination, that examination must be retaken within one week's time. Upon re-examination, should the student not have a grade of 80 or better, it is necessary for that portion of the classroom to be retaken.

Should it be necessary for a student to repeat a portion of the classroom program due to absences of eight (8) hours or more during that portion of the program, the student shall not be considered as being in compliance with the Satisfactory Progress policy of the school. Should an individual, however, request to retake a portion of his/her program for educational value, it shall have no effect on that individual's satisfactory progress standing. Should the student receive a grade of Incomplete on any portion of the classroom program, that grade shall have no effect on the student's compliance with the Satisfactory Progress policy. The student is reminded that following the policies and procedures of the school, any grade of Incomplete not made up within one week's time, will have a failing grade recorded.

When performing laboratory services, all work attempted on paying clients or another student' will be evaluated on the following scale

5	Excellent
4	Good
3	Average
2	Below Average
1	Not Satisfactory

Each client service is evaluated on the following criteria: Technical Ability, Artistic Ability; Sanitation/Safety; Final Result; People Skills; and Overall evaluation. Should the student not have an Over All evaluation Average of 3 or better, no Credit shall be given toward satisfying program of study credit requirements.

In order to be considered to be in compliance with the Satisfactory Progress policy of SCNM each student must maintain a minimum average of 3 on all laboratory services.

Once a student reaches the laboratory portion of the program, any grade on a written Theory evaluation of less than 80 is considered as being unsatisfactory. It is necessary that the student review the concepts evaluated by the examination and successfully complete a make-up evaluation within one week. The student may not be allowed to resume a normal clinic schedule until the examination has been successfully completed.

All students review a Monthly Summary Sheet, outlining units of work completed through the end of the previous month, and the total dock hours of attendance. These sheets are given to students for their review. Students are encouraged to discuss their progress with a staff member at any time. Monthly Summary Sheets are also used in counseling those students experiencing difficulties with attendance and/or progress within the program.

Satisfactory Progress reviews of Monthly Summary Sheets are conducted monthly by the instructional staff and the Administrative Director for purposes of determining compliance with the Satisfactory Progress Policy of the school.

Students meeting the minimum academic and attendance requirements shall be considered to be making satisfactory progress until the next scheduled evaluation period, Students not meeting both requirements shall be considered as being on probation and will be counseled with regard to specific requirements that must be met in order to reestablish Satisfactory Progress. While on probation, the student shall be considered as making Satisfactory Progress until the next review increment.

The student is reminded that in order to fully reestablish Satisfactory Progress, his/her attendance and academic standards must meet the standards established by this policy'

Any student not maintaining Satisfactory Progress for two consecutive review periods shall be considered to be on probation. Furthermore, if Satisfactory Progress is not maintained by the student for two consecutive review periods, the student may be considered as being dismissed.

Any student returning from a Leave of Absence shall be considered to be at the same Satisfactory Progress point as when the leave began. Additionally, any student withdrawal and subsequent reentry to the school shall have no effect on the student's Satisfactory Progress status.

Any student identified as not making Satisfactory Progress and wishing to appeal the decision may do so in writing to the Administrative Director. Specific documentation outlining the reasons the student feels he/she is maintaining Satisfactory Progress must be provided. The student shall be provided an opportunity to present such documentation in a hearing to be scheduled within seven [7] business days of the written request. Such a hearing shall be attended by the student) Educational Director, and the Administrative director. The decision of the administration shall be final.

If it is determined upon appeal that the student is in compliance with the Satisfactory Progress Policy of SCNM, then the student shall be considered to be a student in good standing, and shall be eligible for reinstatement of all privileges and any financial assistance for which the individual may qualify.

TARDINESS, ABSENTEEISM, CONTRACT EXPIRATION

It is the philosophy of the staff and administration of SCNM that punctual and consistent attendance is necessary in order for the individual to reach his/her fullest potential. It is expected that all students be in attendance for all regularly scheduled classes and demonstrations. If, by the end of the class/ contract expiration date specified in the Student Enrollment Agreement And Contract for Educational Services, the student has not completed his/her specific program requirements as established by

the school, a student shall be given a thirty [30] hour grace period in which to satisfy all programs requirements. A determination will be made of the exact requirements needed to complete the program of study. The school reserves the right to charge the student \$5.00 per credit/dock hour needed to satisfactorily complete his/her program of study.

It is expected that in order for the student to receive proper clock and credit hour recognition for work attempted, the student must be signed in and at his/her respective work station by the times indicated above. SCNM reserves the right to either send a late student home or allow that individual to participate in educational activities without receiving credit and/or clock hours.

Should the lack of attendance in the opinion of the instructional staff and school administration, present a material and substantial disruption to the students educational progress, that student shall be subject to dismissal from SCNM.

Any student having absences exceeding his/her grace period, must have a personal conference with the Educational Director in order to be considered as a participant in any individual or group classes/projects above and beyond those established by the student's regular curriculum. The decision of the Educational Director, as to whether the individual shall be allowed to participate, shall be final.

Students are required to keep a student clinic/ client and practice log. This is a contemporaneous record or diary in which all out of class work or sessions relative to the program are recorded. It must adhere to the guidelines presented as part of the course. The diary must be available to the instructor during each class where it will be initialed. A legible copy of this diary will be turned in at the completion of the course and is a requirement for graduation. Failure to present the log in a timely fashion will result in the student being put on probation or dropped according to the disciplinary policy.

LEAVE OF ABSENCE

SCNM may grant a Leave of Absence to an enrolled student only in cases of extreme circumstances, including, but not limited to the following; required military obligations, personal illness or illness in the immediate family, or death in the immediate family. Students requesting a Leave of Absence for medical reasons must present a physicians certificate stating the approximate length of the absence. Being absent or not participating in class without approval in advance does not qualify as "Leave of Absense".

Except for reasons documented by a physician, an enrolled student may not receive more than one Leave of Absence per academic year [defined as 900 clock hours], and the total number of days that a student may be on leave status cannot exceed sixty [60 days]. Any term longer than sixty days may only be extended with an additional medical request for an additional sixty day extension.

Students requesting a Leave of Absence must make a request in writing, in advance of absence or non-participation, to the Administrative Director. An approved Leave of Absence shall have no effect on a students contract expiration date.

SCHOOLS RIGHT TO CANCEL AT ANYTIME

A student(s) enrollment agreement may be cancelled at any time, with out further notice: For:

1. Non-payment of tuition fees or any other fees due the school past 90 days.
2. Unsatisfactory Progress
3. Unapproved and or unscheduled Leave of Absence
4. Failure to submit required work or complete online exams on a timely basis.
5. Obvious cheating
6. Disciplinary (refusing to follow instructor request and or guidelines during class) and or unacceptable behavior,
7. Any violence and or sexual misconduct (Zero tolerance)
8. Illegal and or criminal activity.
9. Any activity whether described here or not which at Staff and Directors discretion jeopardizes the good will, safety of the seminary, Sanctuary property and chatels, the safety and wellbeing of the fellow students and or staff.

Please Note: Reinstatement is possible only after approval by school Director and Staff, any arears brought to date, and a \$250.00 reinstatement fee. For students who do not complete the first semester online courses withing 10 months from original enrollment date, an "Extension" of 12 weeks can be granted- Additional fee of \$250.00 will be assessed. If both apply total fees due = \$500.00

EXTENDED ENROLLMENT PROGRAM FEE

All SCNM College degree enrollment agreements are to provide access to the OnLine protion of Home Study classes for 36 months from initial date of enrollment only (Unless a deferred enrollment and or Approved Leave of Absense is in effect. Enrollments continuing indefinately and/ or over 36 months will be assessed an additional continuing education fee of \$150.00 per month while remaining active and or completion of requirement for degree whichever comes first.

GRADUATION

In order to be considered a graduate of SCNM the student must satisfactorily complete all written examination and practical examinations, and must satisfactorily complete all programs of study requirements as established by the school All financial obligations with the school must be satisfied. The student must complete an Application for Exit Interview and schedule an interview appointment. It is the responsibility of the student to submit all examination applications and/or membership applications, with the required fees, directly to the appropriate agency.

Each student successfully completing his/her program of study receives the relevant SCNM Certificate and or Degree/diploma.

STUDENT KIT AND SUPPLY DEPOSIT

A Student Kit is issued to each student at the beginning of his/her program of study, book, lab, materials fees are not generally included within course of study and separate charges may apply. In the event of book, lab, materials fees being required for course of study completion no certificate or diploma will be awarded unless and until all such fees are paid in full.

It is the responsibility of the student to maintain all kit material in a clean, workable, professional manner. Any defective, lost, or stolen kit items must be replaced by the student at the posted replacement price before resuming a normal class or clinic schedule. The school reserves the right to periodically inspect student kits.

At the time of issuance, the Student kit becomes the property of the student. Should the student withdraw prior to program completion, the kit shall remain the property of the student with no refund being made. Any student withdrawing prior to program completion will, however, receive a refund of the unused portion of the Supply Deposit.

DRESS CODE AND RULES OF STUDENT CONDUCT

It is expected that all students enrolled at the SCNM conduct themselves in A manner befitting the high professional standards established by the school and their selected profession.

All students are expected to abide by the school's dress code prohibiting blue jeans and denim clothing. Other items that might be considered to be offensive to the staff, students, and clients of the SCNM are prohibited. Shorts, except as indicated below, and skirts must be no higher than four [4] inches above the knee It is expected that all Therapy students when not in a classroom activity, wear a top covering the underarm area.

The SCNM student is expected to wear a loose fitting, comfortable white Gi. All students should have running shorts available for class practical;; female students are advised to have either a two-piece bathing suit or halter top. Students with long hair should bring accessories necessary for putting the hair and out of the way.

In some areas of student conduct, it can be expected that SCNM will exert authority over student behaviors to the extent that the student may receive a warning, be placed on disciplinary probation, suspended, or even expelled. The school will not use arbitrary and subjective Actions, all instances of student conduct will be dealt with using a sense of fair play and due process.

All individuals enrolled at SCNM. have rights, responsibilities, and obligations; however, the school has rights and responsibilities to the individual. These include, but are not limited to, upholding the law and regulations regarding cheating, prejudicial

behaviors, sexual harassment or impropriety, physical/verbal abuse or harassment, or the illegal use of controlled substances and/or alcohol.

The staff at SCNM is concerned with drug, alcohol, and other substance abuses. While the school cannot dictate the actions of the student population during out-of school hours, it is hoped that the student go in pursuit of activities to develop his/her fullest potential. Upon enrollment, each student is provided with information on substance abuse programs in the Metropolitan Tampa/ Brooksville area. The individual is encouraged to contact these agencies. All services are provided on a confidential basis.

When the demonstrated behavior of a student represents a material and substantial disruption, in the opinion of the staff/administration, the normal operation of the school, that student may be subject to suspension or dismissal. Such actions include, but are not limited to, the following: consumption of alcohol and/or controlled substances on school premises; falsifying official school documents, physically or verbally threatening another student or staff members; harassment; profanity; damage of destruction to school property or the property of others; cheating; stealing; unprofessional attitude and/or conduct; sexual impropriety; and absenteeism. Should the lack of appropriate attendance, in the opinion of the staff/administration, present a substantial disruption to the education and professional training of a student, that student is subject to dismissal from SCNM.

Any student suspended from SCNM shall not be allowed to resume a normal schedule until he/she has met the following conditions:

Have a personal conference with appropriate school personnel;

Establish valid reasons why he/she should be allowed to continue a normal class schedule.

Agree to adhere to the policies, procedures' and standards established by SCNM.

A student may receive two disciplinary notices and still be eligible to resume a normal schedule Any student receiving more than two disciplinary notices may be considered as being expelled, Once a student is expelled from SCNM that student is not eligible to apply for re-enrollment.

STUDENT WITHDRAWAL

Any student desiring to withdraw from SCNM must notify the Administrative Director in writing, stating the reasons for such action.

For purposes of the Refund Policy of the school, enrollment time is defined as the time elapsed between the actual starting date and the date of the student's last physical day of attendance in the school and or 3 consecutive months without complete any online required course. Any student absent without excuses for seven [7] consecutive class days or more and not notifying the school may be withdrawn from SCNM. If enrolled in the On-Line / Distance component of curriculum a lack of active participation without prior written permission will be considered a voluntary withdrawal. Remaining on-line course access will be suspended at director discretion and additional enrollment fee's and or penalties may result before being allowed to re-enroll. Any student having withdrawn and desiring to reenter must comply with the admissions policies and procedures of the school as stated elsewhere in this document.

GENERAL RULES, REGULATIONS, AND GUIDELINES

While all students enrolled at SCNM are urged to develop, utilize, and express their creative talents to the fullest, the following rules have been established for the benefit of the total organization. The student is also reminded that he/she is expected for the benefit of the total organization. The student is also reminded that he/she is expected to be in compliance with additional rules and regulations as posted by each program area, especially for laboratory services within that area.

It is expected that in order for the student to receive proper clock and credit hour recognition for work attempted, the student must be signed in and at his/her respective work station by the appropriate time. SCNM reserves the right to either send a late student home or allow that individual to participate in educational activities without receiving credit and/or clock hour. All decisions of the administration shall be final.

Any student absent for more than eight [8] hours of any cycle of the program may be required to repeat that portion of the program. This is eight hours of absence regardless of reason of absence or supporting documentation. This decision of the Educational Director shall be final.

All students must obtain permission of an instructional staff member when taking a break or when it is necessary to leave the school premises.

Food and beverages should be consumed only in the student designated dining area - not on the Laboratory or in classrooms. Absolutely no smoking is allowed on the premises. The student assigned Front Desk duties, is responsible for the operations of the Front Desk area for that day. Should any cash shortage for that day result, that student shall be held responsible for the shortage. If the student is unwilling to make up

for any shortage, the student may not receive credit for that day's Front Desk duties. If it is necessary for the student to leave command of the desk, then the student assigned to Dispensary duties shall cover the desk. However, Front Desk is responsibilities still rest with the student assigned desk duties

Personal phone call are prohibited. Should an 'emergency, situation exist, the student should expect to go home to handle the 'emergency' situation.

Credit Sheets are to be completed on a daily basis, and tallied at the end of each designated reporting period Failure to do so may result in the student not receiving clock credit hours. Additionally all students must clock in and clock out At the beginning of the day, for break, and at the end of the day. **ALL CLOCK HOURS ARE COMPUTED BY THE TIME INDICATED BY TIME CLOCK STAMPING ON THE STUDENT'S TIME CARD.**

All work / study areas must be cleaned and all equipment and supplies returned to the appropriate place before leaving.

All kit items must be maintained in a dean and professional manner. No borrowing of kit material is allowed. The school reserves the right to inspect Student Kits and require immediate replacement of any missing items.

All assignments must be turned in on the date due, or the grade of zero may result. All make up assignments must be completed within one week's time, or a failing grade will be recorded

Students receiving personal services will be charged for the products used and must pay before receiving the service. The student must sign the Personal Service Request Log, and must also sign in at the Front Desk as a regular client. No student will be allowed to use products from home.

Prior to commencing any service, the student must receive instructions from the instructor in charge of the department. Client services will be performed only as assigned by the instructional staff.

Any student refusing to perform a client service is considered to be unprofessional, and is subject to automatic dismissal.

All services are to be performed under the direct supervision of a licensed instructor and with the instructors permission. Work performed on mannequins must have a ticket signed by the instructor in order to receive the proper grade.

Only school issued or approved implements, equipment, and supplies are to be used to perform services on the laboratory floor,

The performance of any service other than on the school premises is expressly prohibited without the permission of SCNM.

When a student is called for a client, the student should exhibit a prompt and professional response. Any student not responding to a call for a client within five [5] minutes may be suspended from the school for up to ten [10] days.

REFUND POLICY

Should an individual cancel enrollment or be dismissed for any reasons by ONACS (Oklevueha Native American Church of SomaVeda INC, A Florida Chartered Not for Profit, IRS, 501(3)(c) Compliant Religious/ Church Corporation), DBA SomaVeda College of Natural Medicine, The Thai Yoga Center, and or the current Director of Education before the completion of his/her program of study, all refunds will be made according to the following refund schedule.

Acceptance of this policy shall be deemed absolutely as a precondition to being allowed to enroll in any program. By making a donation and or enrolling in any program the student clearly states that they are over the age of twenty one, have read and understand this policy and agree to abide by the terms of this policy, no exceptions.

Please note that ONACS is a Church, non-profit spiritual and educational organization. We rely on donations for products and services and are in gratitude for each and every participant who contributes their time, donations and services.

For this reason we offer a no-refund policy on our donation/ contributions. If there is compelling reason, we offer similar value in credit toward future events or offerings. Each situation is treated with utmost compassion for the exchange involved.

ONACS INC Seminary, Program, Course of Instruction and or Class: Cancellation / Refund Policy

Please note: There are separate conditions regarding "Students at Large". Students who are registered for either individual course, clinic, supervised practice, and or any program of study for certificate of less than 1000 hours. Shall be deemed a "Student At Large". Section "C", "D" and "K" applies. This does not include or refer to international training programs.

With regard to any refunds due, ONACS will refund monies using the following distribution:

A. Any applicant not accepted for admission by ONACS, SomaVeda College of Natural Medicine and or The Thai Yoga Center or any co- sponsored ONAC program

shall be entitled to a full refund of all monies paid.

B. As seating for all of our programs is based on a limited enrollment, payments and deposits are deemed reservations and guarantees of placement. Therefore, all payments and registrations are deemed “Non-refundable” at time of acceptance. Registrations falling in the “less than three (3) day” advance pay shall be on a “Buyer Beware” basis and no refunds will be issued, unless absence is due to a bona fide Medical Emergency with supporting documentation. Not showing or “no Show” for any individual class or classes without prior written approval, for any reason, shall be deemed a default absence without cause for refund, and shall be considered a voluntary forfeiture of all funds paid. The only exception to this will be in the case of a bona fide medical emergency properly documented with medical affidavits as requested.

C. If the student voluntarily cancels his/ her agreement to participate fully and attends or begins any program, from the start of the first hour of the first class, they forfeit 100% of all monies donated other than as approved for refunds as specified in this cancellation and refund policy in Section “K”. The buyer is an adult over the age of 21 and agrees to give up all claims to reimbursement and or any damages other than as specified in this cancellation and refund policy.

If a student applies in writing for a change of status, rescheduling of classes and or to apply tuitions paid towards one seminary program or class to another one within our program, we reserve the right to approve or to not approve such request at our discretion. Further more in the event of such submission and subsequent approval we reserve the right to make additional charges to cover any additional cost or change fees. Participant agrees to this when submitting request for change of status.

D. Enrollment time is defined as the time elapsed between the actual starting date and date of the students’ last physical attendance in the ONACS program or school.

E. In the case of illness, disabling accident, or death in the immediate family, or other extreme circumstances beyond the control of the student, the school shall make a settlement which is reasonable and fair to both student and the program.

F. Official date of termination or withdrawal for purposes of this refund policy shall be the last day of physical attendance in the program, school or workshop venue wherever held.

G. Any student desiring to make a change in his / her status at an approved/ sponsored seminary, class or function must make such a request in writing by regular mail to the Administrative Director via regular US mail to the posted address on record. We will respond in writing within ten (10) to thirty (30) days with approval, denial of claim for refund, or request for further information. We reserve the right to investigate fully all claims for cancellations and refunds before responding or granting such

refunds. It is understood and agreed as a precondition towards enrollment that we have the right to take this time to investigate and that doing so in no way can be interpreted as an unnecessary delay.

H. If the school, program of study and/or seminary training is permanently closed and no longer offering instruction after the student is enrolled, the student shall be entitled to a pro-rated refund of tuition. If a course is canceled and not rescheduled, subsequent to a student's enrollment, the school shall, at its option, provide for a full refund of all monies paid, or shall provide for the completion of the course at the program's discretion.

I. The Student Kit: materials, books, lab fees or other preparation and study materials are issued to the student prior to or on the first day of class, and is included as a non-refundable item in the total program cost. Should the student withdraw prior to program completion, no refund for The Student Kit or other preparation and study materials shall be made. There is no refund for personal and professional items purchased as required in the program such as mats, massage tables, oils etc. The Student Kit shall also include such non-transferable and non-returnable items such as e-books, digital files, books, posters, videos, discounts on additional and separate programs offered as an incentive for sign-up or registration, or adjunct support for the training. These non-refundable items will be deducted from any refund at the full retail value, including shipping if not a digital product. Please note that course materials and digital products offered in conjunction with our programs may have a retail value in excess of the total cost for the course registered.

J. Upon receipt of request for refund via regular US mail (no signature required) located at 5401 Saving Grace Ln. Brooksville, Florida 34602, ONACS will review the request to determine eligibility. ONACS will generally respond to the written request within thirty (30) days with either an approval, a request for additional information, or a denial. If the refund if any is approved, ONACS will disburse funds by check according to the schedule set in Section "K".

K. Our policy is that between the date of the deposit and the completion date of the ONACS Seminary, Yoga class and or program, registration is 100% NON REFUNDABLE without various penalties being deducted. Should you have a bona fide medical emergency (chronic or pre-existing conditions do not qualify unless

certified as a medical emergency requiring hospitalization the severity of which prevents you from attending and or participating in any capacity whatsoever in specifically our program or in any similar program or professional work), verified by a Medical Doctor, which prevents you from participating in any capacity whatsoever in specifically our program or in any similar program or professional work, we will make a refund based on the balance paid (minus the already used/non-refundable portion, minus the registration fee of \$150.00 Per individual course, cost of materials/ Student Kit (includes downloadable, Mp3 files, PDF materials etc.) and Early Termination Fee,

as appropriate). The only exception that we will authorize is for replacement. If the participant supplies a new, paid in full, registration of equal or greater value, we will allow a 100% refund.

If the settlement offered by ONACS Inc. includes approved refunds, refunds will be returned as follows. Balance after any and all penalties in three to five (3-5) equal payments, by three to five (3-5) checks paid over one hundred twenty to two hundred twenty five (120-225) days (average one

(1) payment per forty-five (45) days.

L. No show and or failure to appear in class, violations of the Code of Ethics and/ or RPG's will constitute acceptable grounds for immediate release and termination from the program and any and all remaining courses and classes etc. without notice and without recourse of any kind including refunds etc. Except in the case of a medical emergency as described above in "K".

The student has reviewed this policy including the Additional Responsibility waiver and standard agreement and agrees to it as a pre-requisite to enrollment in any program. The student also agrees to hold harmless ONACS and its representatives for any actions or legal proceedings arising out of a "request for refund" as a pre-requisite to being accepted in any ONACS sponsored Program. ONACS member, student, participant understands that ONACS programs are under ONACS Church/ ecclesiastical authority and that ultimately it is agreed that any and all disputes in ONACS are determined in the church jurisdiction only.

M. I understand that I am over the age of 21 and that any and all payments made via credit card, PayPal.Com or both represent a commitment and binding contract to pay according to agreement, that participant agrees to pay all amounts due in full, and that in the event of cancellation of credit card payment and or filing of "charge back" claim or dispute with a credit card company or both, which results in a loss of income, fees, dues or tuitions of any kind to ONACS, that participant will cover this loss entirely, within 10 days by cash, certified check or money order. Furthermore, the participant agrees to reimburse entirely all legal and attorneys fees in relation to recovering any said losses resulting from charge backs and or reversals of transactions. The participant agrees to this as a precondition to being accepted into any ONACS sponsored seminary, class or program.

This cancellation and refund policy is subject to regular review and updates from time to time. It is subject to update and change at any time and the only notice will be posted on this page also including any specific agreements and conditions made with individual students on a case by case basis.

RESPONSIBILITY: Limitations Thereof: Contract for services agreement and Waiver of Liabilities.

The ONACS (Oklevueha Native American Church of SomaVeda, Inc.), The SomaVeda College of Natural Medicine, The Thai Yoga Center, or authorized representatives or assignees, act only as agents in making arrangements at hotels or guest houses and transportation. The participant and/or undersigned agrees that the sponsoring organization, and/ or their agents and suppliers shall not be liable for any injury, damage, loss, accident, delay or irregularity, liability or expense to person or property due to act of default of any hotel, guest house, carrier, restaurant, company or person providing or rendering any of the services included in or available to participant during program. Participant specifically warrants to indemnify ONACS Inc, Directors, Ministers, Teachers and volunteers and or ONACS Inc designated representatives against any loss whatsoever arising from participation in the program as a precondition to participation. The tickets, coupons, tariffs, rules or contracts , currency in use by carriers, hotel, guest house, restaurant or other contractor rendering

or providing service including any food or meals, snacks etc. shall constitute the sole contract between such provider and participant. Any participation in any potentially risky activities is at the participants' sole discretion and responsibility. This includes during personal time outside of the regular scope and practice of seminary, programs and classes.

I understand that any and all payments made via credit card, PayPal.Com, WePay.Com, Google Checkout or any similar processor or any combination represent a commitment and binding contract to pay according to agreement, that participant agrees to pay all amounts due in full, and that in the event of cancellation of credit card payment and or filing of "charge back" claim or dispute with a credit card company or both, which results in a loss of income, fees, dues or tuitions of any kind to ONACS, that participant will cover and or reimburse this loss entirely, within 10 days by cash, certified check or money order. Furthermore, the participant agrees to reimburse entirely all legal and attorneys fees in relation to recovering any said losses resulting from failure to pay, charge backs and or reversals of transactions. All programs of study are under ONACS ecclesiastical jurisdiction and all monies paid are understood to be Donations to the ONACS. I understand this is a precondition to participation.

Further, the sponsoring organization and or their agents and suppliers accept no responsibility for any damage, delay, irregularity, regularity or liability arising from pilferage, labor disputes, machinery breakdown, quarantine, government restraints, war, weather conditions, defect in any vehicle of transportation or for any misadventure or casualty, or any other cause beyond their personal control nor for any additional expenses or damage due to change in advertised schedules or services or any other cause outside of their control. Any and all losses and expenses, will be borne by the participant; the program rates being only for the time period and the laws of the state or countries in which the accommodations, services, facilities' are rendered. It is the participant's responsibility to provide adequate insurance, Travel Medical Insurance and or Lost Baggage Insurance. In lieu of such insurance participant agrees that all such liability for loss, medical conditions or accidents are their entire responsibility. Although the land at ONACS: SomaVeda College of Natural Medicine and Thai Yoga Center (a religious and nature sanctuary) is available for use, walking, hiking etc. The participant agrees to hold the program, land owners and representatives blameless for any accident or injury which might occur on the land either during or outside of scheduled classes etc.

Student agrees to the following statement: I understand that the seminary, class, classes or program is not meant to be therapeutic as defined by secular and or state and federal law or to provide any therapeutic or medical service to me of any kind. Any discussion of personal medical issues is incidental to participating in generalized courses about health and healing and in no case shall be considered an exchange of medical services. Any request for personal health advise, consultation or treatment will be considered a separate and privileged agreement under the private church/ communicant and or ministerial exchange of services and counseling. I am of sound mind and body and stable emotionally to be able to participate in spiritual, health, healing, therapy and counseling classes, topics, discussions and materials potentially mature, graphic and adult in nature and understand my participation is completely voluntary. I am responsible for my own mental, emotional, spiritual and physical welfare at all times during all classes etc. I understand that in studying and practicing various therapy models and procedures, that there may be therapeutic nudity and or partial nudity during various courses or activities and this is not a problem or offensive to me. I understand that Sky Clad, nudity and or partial nudity is NOT a requirement for participation and in any case will always be handled in a dignified manner when appropriate. I understand that in studying SCNM, and holistic healing involving the body, that graphic representation of any and all body parts including the breast may be referenced.

Reasonable care is made to provide safe areas for all activities both in and out of class.

The right is reserved to cancel or change, substitute services or personnel, without notice or explanation and to decline to accept or retain, any student or participant at any time, before, during or after completion of this program or any other sponsored and or related program offered by ONACS and or representatives. This expressed right shall apply to joint programs for CTP1, AWC (CTP2), 3, 4, AHC, AYT, TCP, AHC, AYT, ASA, BSSc, DSNM or the like, including Student at Large registrations. Participants agree as a precondition to participation to the rules, procedures and guidelines as stated or amended by ONACS staff during the course of any class or program. Any member participant failing to do so, or who presents difficulty or risk to the good will of the program or personal safety of the director or of the other participants, at the director's discretion will be summarily dismissed from the program, without recourse or refund of any kind. Illegal activities of any kind are prohibited and will be referred to the appropriate authority. ONACS, the provider, is a private religious/ seminary education and health membership association, membership is required prior to participating in class or receiving any services or exchange of services or practice from staff and or other students. A separate ONACS Authorized Participant membership agreement is required before any class participation.

All tuitions are based on current rates and agreements in effect at the time of registration. All graduations, certifications, awards etc. are conditional on all payments being complete and or up to date, criteria and requirements being satisfactorily completed. No exceptions or partial certificates without written agreement.

The program and representatives shall not be responsible for transportation, nor for any accident related to travel to or from any course or program.

As a participant in this program, I understand that these terms are binding, and as an agreement between the ONACS providers and myself is a pre-condition toward my participation in all courses, classes, apprenticeships, work/study etc. as previously noted in the offering web page related to this specific program and or programs, previously received and reviewed. I understand that all cancellation and refunds will be based on ONACS published Cancellation and Refund policy. I the participant, am of legal age and able to sign and confirm acceptance of this agreement responsibly.

STUDENT FINANCIAL ASSISTANCE

At the present time, students enrolling in SCNM Programs of Study are not eligible to make application for Title IV Student Financial Assistance.

SCNM offers an ongoing generous tuition scholarship program for all new and continuing SCNM students. This program may provide relief for up to 90% of full regular tuition, not including housing, meals, materials fees etc. Details are available at: <http://thaiyogacenter.com/ctp-scholarship-program>

The SCNM Tuition Scholarship program is reviewed regularly and subject to withdrawal or change at any time without notice.

Individuals interested in making application for financial assistance while attending SCNM are urged to contact the Administrative Director for more information. The individual interested in making application for student financial Assistance is urged to read the United States Office of Education

publication The Student Guide, and to be familiar with its contents. The Student Guide is available from the school and also from public libraries.

All student financial assistance programs in which SCNМ participates are administered without regard to race, color, creed, religion, national origin, sex, or handicapping condition. There is no charge to the student in making application for Title IV student financial assistance. All individuals making application for financial assistance are expected to make payments arrangements with the school is loan assistance is not approved before the end of forty [40] hour attendance. If satisfactory arrangements are not made, the student may not be able to continue his/her education.

DEBT MANAGEMENT

Student and parent borrowers are reminded that they are required to sign a promissory note, agreeing to repay any loans. This is a legally binding document. Any student or parent not repaying a loan as agreed to in the promissory not is considered to be in default. In cases of default, the lender and State/Federal government may take actions to recover the money, with the student or parent being responsible for any recovery costs.

Default is a serious matter. Students and parents are reminded that default may harm the individual's future credit rating. If an individual is in default and decides to continue his/her education, the student is not eligible to receive Federal aid. Default may also effect the ability of future students to secure a loan. Additionally, the Internal Revenue Service may withhold income tax refunds until loans are repaid.

DEGREES AND NON-DEGREE CERTIFICATE PROGRAMS

Degree/ Diploma Programs:

Associate of Sacred Arts: Major-Traditional Natural Health
 Bachelor of Sacred Science: Major-Traditional Natural Health
 Bachelor of Applied Sacred Science: Major- Yoga Therapy
 Bachelor of Applied Sacred Science: Major-Massage Therapy
 Doctor of Sacred Natural Medicine: Major-Traditional Natural Medicine

Non-Degree Certificate Programs:

SomaVeda® Thai Yoga Practitioner Certificate (CTP, 1, 2, 3)
 SomaVeda® Thai Yoga Teacher Certificate (TCP)
 Ayurvedic Health Counselor Certificate (AHC)
 Ayurvedic Yoga Therapists Certificate (AYT)

ERRORS AND OMISSIONS

All information presented in this document is considered timely and accurate at time of publication. Please not this School Catalog is a guide to school policy and offerings which aer subject to change at any time without notice. The school is not responsible for typo's, errors and or ommisions and or more current policies and prromatic descriptions which may have been updated subsequent to this publication. To verify any information herein contact the office directly.

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